

TO: SHS Crew Senior Members

From: Janice Heipler, Chair of the Scholarship Committee

Date: April 13, 2018

RE: Checklist for The Caron & Krause Family Memorial Scholarship and
The Barbara Grant Donahue Essay Award

_____ **The Caron & Krause Family Memorial Scholarship Application Checklist**

A completed application will include all of the following material:

- ✓ _____ Application Form Completed
- ✓ _____ SHS transcript and
- ✓ _____ Information request to be completed by the school administration (see last row on first sheet of the application form)
- ✓ _____ Scholarship Financial Form Completed
- ✓ _____ 3 Scholarship Recommendation Forms Completed
- ✓ _____ Essay from the Barbara Grant Donahue Essay Award application automatically becomes part of the Caron & Krause Family Memorial Scholarship application.

_____ **The Barbara Grant Donahue Essay Award Checklist**

A completed application will include the following material:

- ✓ _____ Essay with Writer's Signature

_____ **Use the Envelope Provided:**

Place all application paperwork for both the Caron & Krause Family Memorial Scholarship and for the Barbara Grant Donahue Essay Award in the provided envelope with your name on it. Seal the envelope before giving it to Janice Heipler or to another member of the Scholarship Committee.

_____ **Due Date:** May 11, 2018.

Please contact Janice Heipler with any questions at janice.heipler@proforma.

Thank you for applying!